

Exploring the Transition from

# GP to Greenshades Payroll

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# Why it's Time for a Change

Microsoft Dynamics GP has long been a go-to for basic payroll and HR tasks. However, if your business aims to scale, you likely encounter significant limitations with this system. As your company grows and regulations evolve, operating with outdated systems not only hampers efficiency but also exposes your business to regulatory risks.

The transition to cloud-based platforms and the adoption of advanced payroll solutions are pivotal in meeting these changing demands. **Making the switch to a more agile and comprehensive solution like Greenshades is not just beneficial but essential to modernize your business.**

- **Cloud Functionality:** With a 45% annual increase in cloud services adoption, the shift towards cloud-based solutions is vital for seamless data transfer and easy integration with other systems, offering unmatched flexibility and accessibility.
- **Business and Regulatory Risk:** A staggering 83% of businesses migrate to mitigate business and regulatory risks, emphasizing the necessity of a system capable of adapting to evolving regulatory landscapes.
- **Growth and Expansion:** 80% of companies seek new solutions to support the growth of new products/services, while 74% do so to expand into new markets, highlighting the need for scalable and flexible systems.



Greenshades proudly delivers extensive payroll and HR solutions to the Dynamics ERP ecosystem. Our cloud-based platform effortlessly syncs with Dynamics GP, 365 BC, and additional Dynamics ERP systems, establishing us as your go-to partner for meeting your specific business needs.

**Leveraging our vast experience, we are here to guide the transition to Greenshades payroll, ensuring a smooth and informed switch.**

# Why Greenshades

**Before transitioning from Dynamics GP, it's essential to carefully consider which payroll provider aligns with your future business objectives.** Given the pivotal role payroll will play in these plans, selecting a partner like Greenshades, which offers extensive support throughout your journey, is invaluable. Let's explore some of the common challenges you might face with GP and how Greenshades stands ready to provide an effective solution:

*Uncertain about which GP systems are essential and which can be efficiently replaced by Greenshades payroll?*

**Comprehensive Payroll Features:** Greenshades' payroll solution tailors for today's complex business needs. It integrates precise tax calculations, effective garnishment management, extensive payroll codes for diverse needs like time-off and custom fields, and in-depth reporting capabilities in a single platform, eliminating the need for supplementary systems.

*Looking for a payroll solution that offers improved control and flexibility to cater to your unique requirements?*

**In-House Payroll Flexibility:** Greenshades empowers businesses with the autonomy to manage payroll in-house, enhancing flexibility and control. This autonomy allows direct management of employee data, selection of banking partners without the need to pre-fund payroll tax accounts, and customization of payroll to meet specific business needs, all supported by robust cloud security.

*Frustrated by the workarounds and extra clicks required to manage complex payroll requirements in GP?*

**Scalability for Growth:** Designed to scale with your business, Greenshades supports your expanding operations by facilitating the addition of new employees, bulk application of payroll codes, management of diverse pay types, and inclusion of unlimited EINs, all without requiring extra software.

*Considering the future of your software systems and which ones will best meet your needs?*

**Seamless Integration Capabilities:** Greenshades' cloud-based platform integrates smoothly with your existing HR, timekeeping, and ERP systems to ensure seamless data exchange and minimize manual discrepancies. As your business evolves, the ability to integrate payroll data with new business management systems becomes crucial for thorough reporting and informed strategic decision-making.

*Struggling to keep up with the latest compliance updates and how they affect your payroll processes?*

**Greenshades Dedicated and Personalized Support:** You receive more than just customer service; you gain a support team dedicated to handling your needs. Our commitment to providing personalized assistance ensures you have the support to confidently manage your payroll and tax obligations.

# Making the Move to Greenshades

**Transitioning from GP payroll to Greenshades payroll positions your organization for future success by upgrading to a more comprehensive and scalable payroll system.** This move not only aims to enhance your payroll and HR capabilities but also ensures adaptability and efficiency, potentially reducing operational costs.

Like any migration, the process and timeframe will depend on your organization's size, personnel resources, and the specific needs of your payroll operations, with our tailored approach ensuring we meet your unique requirements.

Phase 1: Discovery	Phase 2: Configure	Phase 3: Deploy
<b>Understand</b> Iterate and detail the needs of your company.	<b>Implement</b> Setup and establish the new system.	<b>Go-Live</b> Run payroll, ask questions, and provide feedback.
<b>Prepare</b> Collaborate on a comprehensive migration plan.	<b>Validate</b> Confirm the setup and execution of the system.	<b>Evolve</b> Establish a roadmap for the future.

# Phase 1: Discovery

**The purpose of the Discovery phase is to introduce the Greenshades team and collect essential context and background information about your existing setup to pinpoint your specific needs.**

We will collectively review your company's information to gain an in-depth understanding of your current situation and how the Greenshades solution can help.

## Discovery

Our discovery requests both general information about your current setup and detailed inquiries concerning payroll, HR, benefits, time tracking, and other relevant areas. It covers the following topics:

### General

- GP Partner Information
- Company information
- Multi-entity information
- Locations
- Number of employees
  - Number that are remote
- Key stakeholders
- Timeline for go-live
- Future Migration Plans
- GL Information

### Payroll Specific

- Current systems for:
  - Payroll
  - Time Entry
  - HR
- Any integrated tools
- Pay frequency
- Daily pay or EWA information
- Special pay runs
- Start of workweek
- Key payroll staff
- Special payroll considerations

### Additional Packages

- Benefits
  - Details of each benefit offered
  - Open enrollment period
  - Retirement plan details

## Transition Planning

The next critical step is to develop a transition strategy. This phase involves creating a holistic plan based on insights from the discovery process, aimed at facilitating a smooth migration. Our goal is to establish a streamlined, efficient workflow that not only boosts your operational capabilities but also caters to the specific needs identified. This strategic approach is key to a successful transition and long-term system effectiveness.

## Phase 2: Configure

**The configure phase is dedicated** to ensuring that every component of your payroll and HR solution is adequately integrated, compliance standards are met, and your organization's unique needs are addressed.

### Implementation Process

As the implementation phase kicks off, Greenshades adheres to a detailed, step-by-step process to ensure that all your company's information and requirements are meticulously met. In this phase, there are four main overarching steps: *Data Acquisition*, *Workspace Configuration*, *Parallel Testing*, *Staging Migration to Production*.

This process typically unfolds as follows:

#### Checklist

1. *Data Acquisition*:
  - a. Initial Data Import
2. *Workspace Configuration*:
  - a. Code/Information Setup
  - b. Ledger Setup
  - c. Auxiliary HR Systems Setup
    - i. Timesheets
    - ii. Benefits
3. *Parallel Testing*
  - a. Testing Prep
  - b. Parallel Pay Runs
  - c. Reporting Discovery
4. *Staging Migration to Production*
5. *Client Sign-off* (move to the last phase!)

# Phase 3: Deploy

**The Deploy phase is when you see all your hard work come together.**

This phase signifies the launch of your new payroll solution with Greenshades. You will now be running live payroll.

## Detailed Overview

When the Deploy phase begins, it's time to put all that planning and preparation into action. Here's what to expect once you are in this phase:

- **First Payroll Execution:** Together with an implementation specialist, you'll run your first payroll cycle on Greenshades. This is a significant milestone, marking the official transition of your payroll operations to the new system.
- **Go-Live Support:** Comprehensive support is in place to address any immediate questions or concerns that surface. This support is crucial in facilitating a smooth transition and ensuring that any unexpected hiccups are promptly managed.
- **Post-Implementation Review:** Following the implementation, there will be a structured review. This is to collect feedback, assess the success of the migration, and make any necessary adjustments. The aim is to refine and optimize the system based on real-world usage.
- **Long-Term Support and Evolution:** As you move forward with Greenshades, the support doesn't end with the implementation team's departure. The Greenshades Support department remains available for any future queries or issues that may arise, ensuring you have ongoing assistance.
- **Roadmap for Evolution:** The journey with Greenshades is ongoing. As part of this phase, you'll create a roadmap outlining future system updates and potential expansions, ensuring your payroll system continues to evolve with your organization's needs.

## Next Steps

Choosing Greenshades is more than just opting for a software solution; it's selecting a partner dedicated to the excellence of your payroll, HR, and tax processes. Regardless of the ERP of your choice, our cloud-based, ERP-agnostic platform effortlessly syncs with Dynamics GP, 365 BC, and many more. The next and most crucial step is for us to connect and learn how Greenshades can seamlessly integrate into the fabric of your business.

### Here's how we can move forward together:

1. **Schedule a Personal Consultation:** Reach out to us to arrange a one-on-one meeting. In this session, we'll dive deep into the specifics of your organization's needs, challenges, and objectives.
2. **Receive a Customized Demo:** Based on our discussion, we'll prepare a personalized demonstration for you, showcasing how Greenshades can integrate smoothly with your current systems and practices, illustrating a future where your operations are more efficient, compliant, and tailored to your unique business landscape.
3. **Explore our Solutions in Depth:** We invite you to explore the full spectrum of Greenshades' offerings. From payroll to HR and tax compliance, discover the tools and features designed to bring you peace of mind and operational excellence.



**Contact us today to start your journey  
towards a more streamlined, efficient,  
and compliant future.**